**Workflow for managing staff unwell at hospital**

Ward supervisor to be notified

Unwell staff to don surgical mask. Temperature taking and screen for symptoms, advised by MOH

Staff is unwell at hospital

Yes

No

Follow further instructions from MOH, if any

Staff to take medical/hospitalisation leave as prescribed and return to office only upon doctor’s certification

Diagnosed to have Pandemic Flu

Daily, staff inform ward supervisor or supervisor call the staff. If staff is diagnosed with suspected of being a case.

Staff to seen doctor at pandemic Clinic